

KIRKLEES COUNCIL

FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

30 OCTOBER 2017 - 28 FEBRUARY 2018

NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website www.kirklees.gov.uk. A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: scrutiny.governance@kirklees.gov.uk.

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Cabinet Comprises:

Leader of the Council – Cllr David Sheard

Deputy Leader of the Council – Cllr Shabir Pandor

Adults and Public Health – Cllr Viv Kendrick & Cllr Cathy Scott

Children – Cllr Erin Hill & Cllr Masood Ahmed

Corporate (Place, Environment and Customer Contact Services) – Cllr Graham Turner & Cllr Musarrat Khan

Economy (Strategic Planning, Regeneration and Transport) – Cllr Peter McBride

Economy (Strategic Housing, Regeneration and Enforcement) - Cllr Naheed Mather

Strategy and Strategic Resources, New Council and Regional Issues – Cllr David Sheard & Cllr Shabir Pandor

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
CHILDREN			
<p>A Partnership Approach - School Swimming and Kirklees Active Leisure</p> <p>To request permission to engage about a potential partnership approach between the LA, Kirklees Active Leisure and schools for school swimming.</p>	Cabinet 21 November 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-anne.sanders@kirklees.gov.uk	September 2017
<p>Children's Services Improvements</p> <p>This report will set out proposals in relation to Children services to strengthen existing arrangements and IT requirements</p>	Cabinet 21 November 2017	Debbie Hogg debbie.hogg@kirklees.gov.uk	September 2015
<p>Schools and Settings Formal Partnership Approach</p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	Cabinet 21 November 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-anne.sanders@kirklees.gov.uk	September 2015
ECONOMY			

<p>Local Development Scheme 2018</p> <p>To update the Council's Local Development Scheme which is the timetable for producing the planning documents that will make up the Local Plan and supplementary policy/guidance.</p>	<p>Cabinet 21 November 2017</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk</p>	<p>October 2017</p>
<p>Requests for funding from the Property Investment Fund</p> <p>To consider two requests for funding from the Property Investment Fund to support schemes at 103 New Street, and Kingsgate, Huddersfield extension</p>	<p>Cabinet 21 November 2017</p>	<p>Jenny Bryce-Chan Tel: 01484 221000 jenny.bryce- chan@kirklees.gov.uk</p>	<p>September 2015</p>
<p>Proposed Bradley Urban Extension</p> <p>The report will provide an update on the strategic planning work for the urban extension proposed for Bradley as part of the Local Plan process and request Cabinet approval to proposed next steps.</p>	<p>Cabinet 19 December 2017</p>	<p>Liz Jefferson liz.jefferson@kirklees.gov.uk</p>	<p>October 2017</p>
CORPORATE			
<p>Bereavement Services – Fees and Charges</p> <p>To seek approval for the development of future business models and charging structures for Bereavement Services.</p>	<p>Cabinet 19 September 2017</p>	<p>Sarah Durdin sarah.durdin@kirklees.gov.uk</p>	<p>September 2015</p>
<p>Delegation of Authority for Disposal of Surplus</p>	<p>Assistant Director,</p>		<p>April</p>

<p>Land and Property</p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	<p>Physical Resources and Procurement 17 October 2017</p>		<p>2015</p>
<p>Corporate Financial Monitoring Report - Quarter 2 for 2017-18</p> <p>To consider the second quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 21 November 2017</p>	<p>Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p>Council Taxbase and CTR Scheme for 2018</p> <p>Separate report to look at the CTR scheme and options moving forward, (Universal Credit changes, Universal Credit income, welfare reforms, review of protected groups and other schemes options; a separate consultation is to be undertaken for CTR).</p>	<p>Cabinet 21 November 2017</p>	<p>Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk, Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk</p>	<p>September 2015</p>
<p>Future Management Options for 6 Friendly Street, Huddersfield</p> <p>Cabinet to consider proposals for future management arrangements of 6 Friendly Street, Huddersfield.</p>	<p>Cabinet 21 November 2017</p>	<p>Yvonne Walsh, Senior Business Centre Manager yvonne.walsh@kirklees.gov.uk</p>	<p>September 2015</p>
<p>Half yearly monitoring report on Treasury</p>	<p>Cabinet 21 November</p>	<p>Eamonn Croston, Head of Finance</p>	<p>June</p>

<p>Management Activities 2017-18</p> <p>To consider the treasury management activities for the period 1 April to 30 September</p>	2017	& Accountancy eamonn.croston@kirklees.gov.uk	2017
<p>Highways Capital Plan 2017/18</p> <p>Cabinet will be asked to consider a revision of the Highways Capital Plan for 2017/18</p>	Cabinet 21 November 2017	Graham Mallory graham.mallory@kirklees.gov.uk	September 2015
<p>Kirklees Libraries Consultation Plan</p> <p>To seek approval from Cabinet on the proposed library consultation and timeline</p>	Cabinet 21 November 2017	Carol Stump, Chief Librarian carol.stump@kirklees.gov.uk	September 2017
<p>Winter service policy for 2018-19</p> <p>Cabinet to consider a winter policy setting out the framework for undertaking the winter service from winter season 2018-19</p>	Cabinet 21 November 2017	Kathryn Broadbent kathryn.broadbent@kirklees.gov.uk	September 2015
<p>Government Funding Settlement 2018-19</p> <p>To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan</p>	Cabinet 23 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p>Rent & Service Charge Setting for Housing Revenue</p>	Cabinet 23 January	Eamonn Croston, Head of Finance	June

<p>Account Properties for 2018-19</p> <p>To consider and approve the rent setting policy for 2018-19 in relation to Housing Revenue Account Properties</p>	2018	<p>& Accountancy eamonn.croston@kirklees.gov.uk, Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk</p>	2017
<p>Council Annual Budget Report 2018-22 incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	Cabinet 30 January 2018	<p>Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk</p>	June 2017
<p>Corporate Financial Monitoring Report - Quarter 3 for 2017-18</p> <p>To consider the third quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 20 February 2018	<p>Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk</p>	June 2017
<p>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position & Annual Report on Treasury Management</p> <p>To consider and note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions</p>	Cabinet 15 May 2018	<p>Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk</p>	June 2017

as appropriate based on the finalised financial position			
ADULTS AND PUBLIC HEALTH			
<p>Proposals for changes to All Age Disability services</p> <p>To update Cabinet on the results of the consultation with service users and the wider public on potential changes to a number of services affecting children and adults with disabilities and their carers, as well as home to school transport for all eligible children. To seek approval for proposals for changes to these services, following the consultation.</p>	Cabinet 19 December 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	September 2015
STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES			